

**TOWN OF GORHAM, NEW HAMPSHIRE**  
**MINUTES OF THE BOARD OF SELECTMEN**  
**MONDAY, APRIL 8, 2019, 5:00 PM**  
**GORHAM TOWN HALL CONFERENCE ROOM**

**GORHAM SELECTMEN PRESENT:** Chairmen Michael Waddell, Judy Leblanc, Adam White

**ALSO PRESENT:** Mark Shea, Town Manager, Dennis Arguin, Burke York, Steve Grone, Michelle Lutz, Ronald Marquis, Aaron Labonville

**1. Call to order 5:00PM**

- a. Non-Public Session NH RSA 91-A:3, II, a

**2. Public Hearing 6:00 PM**

- a. Arguin – Broadway Ave. - Release of servitude pursuant to NH RSA 131:52[sic]  
Burke York presented the case to release the undeveloped portion of Broadway Street to the Arguin property under NH RSA 231:52. Michelle Lutz, Town of Gorham Assessor, offered that the Gorham Planning Board wanted the easement to attach conditions that the Town of Gorham reserved the right to access the property adjacent to the Androscoggin River for the purpose to maintain the river embankment and snow storage. Denis Arguin agreed to the afore-mentioned conditions. **Selectperson Judy Leblanc made a motion to release from servitude pursuant to NH RSA 231:52 as shown on the plan by Burke York with an easement that the Town of Gorham reserves the right to access the property adjacent to the Androscoggin River for the purpose to maintain the river and Broadway Street snow storage. Selectman Adam White seconded the Motion. All Selectmen voted in favor of the Motion. Motion passed.**
  
- b. Grone – Railroad Street - Release of servitude pursuant to NH RSA 131:52[sic]  
Burke York presented case to release the small triangular portion of Railroad Street to the Grone property under NH RSA 231:52. Burke York further explained the town would reserve easement rights for the purpose of water, sewer and drainage maintenance. Michelle Lutz, Town of Gorham Assessor, offered that the Gorham Planning Board wanted a general easement with language that the Town of Gorham retained the right to access all utilities on the entire parcel, that the Grones submit a petition to release servitude and that the selectmen vote in the affirmative. **Selectperson Judy Leblanc made a motion to release from servitude pursuant to NH RSA 231:52 as shown on the plan by York Land Services with an easement that the Town of Gorham reserves the right to access all utilities on the entire parcel. Selectman Adam White seconded the Motion. All Selectmen voted in favor of the Motion. Motion passed.**

### 3. New Business

- a. Discussion on 37 Dublin Street – Sale of town property  
Aaron Labonville, property owner, proposed that the trailer located on 37 Dublin Street that is currently owned by the town be conveyed to him. The Selectmen discussed the history of the property and requested town counsel be consulted for a legal process to convey the property through a quick claim. All Selectmen agreed to the plan to move forward on this matter and would take action at the next meeting.
- b. Appointments to the Androscoggin Valley Refuse Disposal (AVRRD)  
**Selectman Adam White made a Motion to appoint Michael Waddell as the alternate representative to the Androscoggin Valley Solid Waste District. Selectperson Judy Leblanc seconded the Motion. All Selectmen voted in favor of the Motion. Motion passed**
- c. Action on policy previously discussed: Stop Intersections; Yield Intersections; Violations and Penalties  
Mark Shea presented the Selectmen with the policies to be signed.
- d. Second reading and action on “Capital Assets Policy” and “Rules and Regulations for Cemeteries”
  - i. Mark Shea gave an update on the development of the policy, which included a recommendation from the town’s auditor to decrease the amount of \$20,000 to \$10,000 in the definition of a “capital asset.”  
**Selectman Adam White made a Motion to accept the amended Capital Assets Policy. Selectperson Judy Leblanc seconded the Motion. All Selectmen voted in favor of the Motion. Motion passed**
  - ii. Mark Shea gave an update on the research that was conducted to identify the average cost per cemetery lot in Coos County. The Selectmen requested specific language within the policy on the dimensions and cost of different sized lots. Discussion to place about the format and content of the existing policy. Chairman Michael Waddell suggested the town’s sexton should be present to discuss the processes that take place at the cemetery, so they are clear on current practices.

### 4. Old Business/Updates

- a. CMA/snow storage  
Mark Shea updated the Selectmen on the status of snow storage project. The next update on the project will be at the April 25<sup>th</sup>, 2019 Board of Selectmen meeting.

### 5. Public Comment

No public comment.

## 6. Other Business

### a. Selectmen's Updates

Chairman Michael Waddell – No update.

Judy Leblanc – No update.

Adam White – No update.

### b. Town Manager's Report

i. Libby Pool Project update

ii. Selectmen updated on town manager's Right to Know training.

iii. Update on planned webinar training for department heads.

iv. Town manager provided a list of all property sales in the town during January and February, 2019.

v. Update on the Budget Committee request for the Selectmen to consider calculating future Fire and EMS service contracts with Randolph, Shelburne and Coos County on a cost per person ration basis not a set fee. The town manager will follow up.

vi. Update on 2017 Dodge Ram 1500 pick-up truck quote and purchase for Public Works Department. **Selectman Adam White made a Motion to authorize the highway department to purchase of the 2017 Dodge Ram 1500 pick-up truck for cemetery use for \$17,000 to replace the one they currently have with any proceeds to go into capital reserve. Selectperson Judy Leblanc seconded the Motion. All Selectmen voted in favor of the Motion. Motion passed**

c. Approval of Minutes (March 25<sup>th</sup>, 2019 Regular Meeting, March 25, 2019 Non-Public Session) **Adam White made a Motion to accept the public and non-public meeting minutes from March 25<sup>th</sup>, 2019. Selectperson Judy Leblanc seconded the Motion. All Selectmen voted in favor of the Motion. Motion passed**


## 7. Non-public Session NH RSA 91-A:3, II, a

**Selectman Adam White made a Motion to re-enter Non-public Session in accordance with NH RSA 91-A :3, II, a. Selectperson Judy Leblanc seconded the Motion. All Selectmen voted in favor of the Motion. Motion passed**

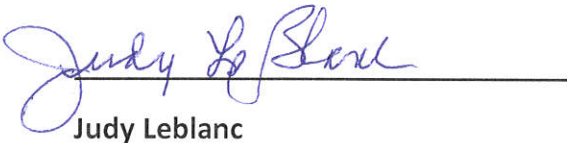
## 8. Adjourn.

**Adam White made a Motion Adjourn. Selectperson Judy Leblanc seconded the Motion. All Selectmen voted in favor of the Motion. Motion passed**

REVIEWED AND APPROVED: April 29, 2019.

A handwritten signature in blue ink, appearing to read "Mike Waddell", is written over a solid horizontal line.

Mike Waddell

A handwritten signature in blue ink, appearing to read "Judy Leblanc", is written over a solid horizontal line.

Judy Leblanc

A handwritten signature in blue ink, appearing to read "Adam White", is written over a solid horizontal line.

Adam White